

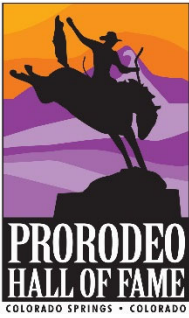
ProRodeo Hall of Fame & Museum of the American Cowboy

101 Pro Rodeo Drive, Colorado Springs, CO 80919-2396 (719) 528-4764

Policies and Protocol for Coronavirus (COVID-19) Reopen of HOF Operational and Disease Transmission Mitigation Plan (Safety Plan)

General Operations

1. Occupancy of staff, visitors and attendees is limited to 50% capacity or the occupancy necessary to maintain the applicable 6-foot distancing requirements, whichever is less. A minimum 6-foot distance must be maintained between individuals or groups participating in each activity or attending each facility, attraction or event. Visitors and attendees must maintain a minimum 6-foot distance from others unless from the same household or consistent social group. Unless otherwise provided in the sector-specific requirements below, household or consistent social groups attending or participating together are limited to ten (10) members.
2. Six feet social distancing markers will be used from the main entrance to the Admission's Counter for those waiting in lines and in other areas of the museum as needed.
3. The HOF will have hand sanitizer available at the front entrance/exit for use as needed. The HOF will require all staff to wash their hands with soap and warm water every hour during their shift time at the HOF.
4. The HOF will request that if visitors and attendees have access to cloth face masks that they wear them while they are in the HOF, covering their noses and mouths. Signage will be posted on the front doors. Extra masks may be made available, if possible, for visitors and attendees who do not have their own.
5. Signage outlining the policies and procedures that the HOF is practicing ensuring a safer and healthier environment for our staff, visitors and attendees will be posted throughout the facility. This signage will include reminders of good hygiene as well as asking visitors and attendees to self-screen for the COVID-19 symptoms listed, to leave the premises if they are experiencing one or more of the symptoms and advising that they acknowledge they are symptom-free if they enter the premises. If an employee has significant concerns regarding a visitor or attendee exhibiting symptoms consistent with COVID-19 infection, he or she is encouraged to ask the individual and/or party to leave the premises.
6. The gift shop register, credit card machine, admissions counter and gift shop counter will be sanitized after each customer and at the end of the day. Contactless operations, such as for payment and trash disposal, will be encouraged whenever possible. A plexiglass shield has been installed at the admissions counter for additional safety.
7. Employees, visitors and attendees will be discouraged and/or prohibited from congregating in common areas.
8. All common high touch areas, door handles and other popular areas will be wiped down on a frequent basis, regularly cleaned and disinfected. The distribution, collection, cleaning and disinfection of all business-owned or rental equipment will be maintained.



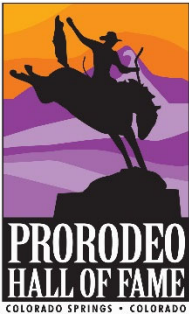
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9. All water fountains will be closed and covered to prevent usage.
10. Only three people will be allowed in the HOF gift shop at any one time.
11. The Little Champions Arena will be closed until further notice.
12. All touchscreens will be off limits and restricted. A sign will be on each touchscreen stating this policy.
13. The cleaning crew will be sanitizing the restrooms and providing extra cleaning efforts throughout the museum daily. We will keep the restrooms well stocked with soap and towels. Visitors and attendees will be encouraged to maintain social distancing in the restrooms.
14. Proper ventilation of all indoor spaces will be ensured.
15. Visitors will be encouraged to pre-register guided tours and larger group visits, so the Hall can effectively distribute people across available times and activities offered. Accommodations for visitors and attendees will be encouraged in terms of attendance days and times, tours and events.
16. Attractions are encouraged to record and maintain for twenty-one (21) days the following information for each group visiting or attending:
 - Name and phone number of one adult in the group
 - Day and time of entering the attraction
 - If maintained, such information shall be made available to El Paso County Public Health in the event a disease outbreak investigation related to this facility occurs. Any such information provided to Public Health will remain confidential in accordance with state law.
17. Messaging about COVID-19 safety standards and hygienic practices will be posted on the Hall's website, social media platforms and advertising materials.

Employees

1. If an employee is not feeling well or having any COVID-19 symptoms, they will be asked to stay home and notify a manager. Work accommodations must be provided for employees at risk of severe illness from COVID-19 who remain subject to a Stay at Home advisement, including prioritizing them for telecommuting options. Protocols to monitor employees for the following symptoms, that cannot be otherwise explained, must be implemented: cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, headache, sore throat, new loss of taste or smell, diarrhea, any other symptom identified by the Center for Disease Control. If an employee reports or exhibits any of these symptoms, the Hall will take the following steps: send the employee home immediately, encourage the employee to get tested, exclude the employee from work until he or she is fever-free for three (3) days without the use of fever-reducing medication, AND at least ten (10) days have passed since the first symptom appeared, AND symptoms have significantly improved.



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2. If an employee has been in contact with anyone having COVID-19, they are requested to stay home and notify a manager.
3. The HOF employees will wear face masks when in contact with other employees, guests and attendees, in the gift shop, admissions area or when providing a guided tour, except when they will not be within 6 feet of other employees, visitors or attendees for an extended period of time. Face masks will be provided by the HFO for employees.
4. Employees must maintain a 6-foot separation from each other to the maximum possible extent. Shared spaces are discouraged.
5. Employee gatherings larger than ten (10), such as meetings, must be avoided.
6. Items in employee common spaces, such as break rooms, that are shared between individuals, such as condiments, coffee makers and vending machines, must be eliminated or regularly cleaned and disinfected.
7. If two or more probable or confirmed COVID-19 cases are associated with the facility or event, within a 14-day period, the owner or operator of such facility or event shall immediately notify El Paso County Public Health, shall cooperate in any disease outbreak investigation, and, if requested by Public Health, must close long enough to work with Public Health to determine risk and appropriate steps toward reopening. Such steps may include a) review of the written Safety Plan for compliance and possible update or correction; b) implement enhanced cleaning and disinfection.

COVID COORDINATOR: Employer shall appoint a workplace coordinator charged with addressing COVID-19 issues and maintaining the Safety Plan. Kent Sturman, Director, will assume that role for the ProRodeo Hall of Fame and Museum of the American Cowboy.